



STATE PROCUREMENT OFFICE  
**NOTICE OF REQUEST TO AMEND AN EXEMPTION  
FROM HRS CHAPTER 103D CONTRACT**

12-065  
12 FEB 22 A9:27

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: DOT - Airports (AIR-EM)  
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: P.E. No. 11-092-D
2. Vendor/Contractor/Service Provider Name: Pural Water Specialty Company, Inc.

3. Describe the goods, services, or construction:

Furnish all labor, supplies, equipment, and materials necessary to perform emergency repairs and decontaminate the potable water system at Kapalua Airport.

4. Explain in detail what is being amended:

The exemption time needs to be changed from 3 months to 7 months. No change in cost.

5. Amended contract price for this request: \$ N/A

6. Explain in detail why the amendment(s) are necessary:

Amendment was necessary because the original exemption request was only for 3 months. Actual work time was over 6 months.

7. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training and 2) who may be contacted for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Department Personnel Name	Division/Agency	Phone Number	Email address
STEVE TAGUPA	DOT/AIRPORTS	808-838-8805	Steve.Tagupa@hawaii.gov
BENTON HO	DOT/AIRPORTS	808-838-8804	Benton.Ho@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**  
**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

FEB 16 2012

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 2-22-12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

**Chief Procurement Officer (CPO) Comments:**

Pursuant to HAR §3-120-5, procedures for requesting exemption and amendment shall be requested prior to the procurement. PE 11-092D was approved for the period 06/02/11 to 09/01/11. This request is for the period 09/02/11 to 12/31/11, received by the State Procurement Office (SPO) on 02/22/12 and, therefore, disapproved. Department is required to submit form SPO-016, *Report of Procurement Violation: Findings and Corrective Actions and/or Request for After-the-Fact Payment Approval*, for any work performed after 09/01/11.

Additionally, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. The SPO does not have a record of attendance at the appropriate mandatory procurement training for Mr. Steve Tagupa, named in no. 7.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or [donna.tsuruda-kashiwabara@hawaii.gov](mailto:donna.tsuruda-kashiwabara@hawaii.gov).

☐ Approved ☒ Disapproved ☐ No Action Required

  
Chief Procurement Officer Date